



Marketing and Fund Development Coordinator

Edmonton Meals on Wheels requires a full time customer-focused professional to help coordinate marketing, special event, and fund raising activities. You will be a quick learner, manage multiple projects, work as a member of a team in a fast paced environment, and demonstrate exceptional problem solving skills and initiative. Should have post-secondary education in marketing, fundraising, or a related field, with at least 1 – 3 years experience. Advanced computer skills in Microsoft Office required and desktop publishing an asset. This is a permanent, full-time position with competitive salary and benefits. Send resume and cover letter to 11111 – 103 Avenue, Edmonton, Alberta, T5K 2P1, fax to 424-5561, or email to emow@mealsonwheelsedmonton.org. The position will remain open until a suitable candidate is found. Only those to be interviewed will be contacted.