

CARSPfund Request for Proposal

The Canadian Association of Road Safety Professionals (CARSP) Board of Directors is pleased to announce the launch of CARSPfund. The mandate of CARSPfund is to provide, on an annual basis, a means for successful applicants to carry out research on a Canadian road safety related project. Applicants within the research community, federal, provincial and municipal road authorities, universities, and other organizations having a mandate to improve road safety are encouraged to apply. This year, the maximum amount an applicant may request is **\$25,000**. Multiple submissions (up to a combined value of \$25,000) may be awarded.

The Canadian Association of Road Safety Professionals (CARSP) represents a diverse group of professionals involved in the research, management, and delivery of road safety programmes in Canada. The association was formed in 1985 in order to:

- encourage the sharing of professional experience;
- facilitate communication and cooperation among road safety groups and agencies;
- promote research and professional development; and
- provide an influential voice for road safety professionals with which to communicate knowledge-based opinions to policy-makers.

Projects eligible for the CARSPfund must propose road safety related research that will be carried out in Canada. Projects involving any research evaluating any particular product or service sold commercially would not be eligible. The CARSPfund should be used towards project labour costs – not the purchase of equipment. Applicants are encouraged to seek third party funding for their project in addition to the CARSPfund.

Eligible applicants must be a current member of CARSP in good standing (see http://www.carsp.ca/membership_application.htm). They may not be a member of the Board of Directors. Successful projects will be managed by a Project Review Steering Committee. The project must be completed by December 2006.

Applicants are encouraged to publish their research but must agree to present the findings in a paper at the CMRSC XVII Conference in 2007. Conference registration fees for one individual will be waived at this conference. Deliverables created as part of the project will be the intellectual property of CARSP and any third party providing funding and will be posted on the CARSP website.

Application Process

Interested applicants are asked to submit **electronically** a two to three page (maximum) letter outlining their proposed research to the Chair of the Project Review Funding Committee (Jeff Suggett) at the following email address (jsuggett@synectics-inc.net). Faxes or hard copies will not be accepted. Resumes may be provided electronically as additional attachments. The letter must be received by **April 30th, 2006**.

The letter must describe the following:

- a) **Title of Project;**
- b) **Principal Investigator, Affiliation and their Qualifications** – Describe how the principal investigator is qualified to conduct the research proposed and their affiliation;
- c) **Key Members of the Research Team, Affiliation, and their Qualifications** – Describe who are key members of the research team, their affiliation and how they are qualified to conduct the research;
- d) **Project Objectives** – Describe concisely what are the project objectives;
- e) **Need for Research** - Why is the research needed? Describe the problem under investigation and an overview of previous research
- f) **Proposed Work Program, Budget and Timeline** – Describe key tasks that would be carried out, how the budget would be used, and demonstrate that the work could be reasonably completed by December 2006;
- g) **Expected Outcome and Deliverables** –Describe what the expected outcome of the research will be, how it will benefit the research community and CARSP, and what form the deliverables will take;
- h) **Proposed Partners and their Contribution to the Budget (if applicable)** – Identify any third parties wishing to provide additional funding for the project and the amount pledged; and
- i) **Conflict of Interest Declaration and Declaration of Intent to Present Findings at CMRSC Conference** – The applicant must make a declaration as to whether they or any member of their research team has a conflict of interest and must declare their intent to present their findings at the CMRSC XVII Conference in 2007.

All applicants will be notified as to the decision of the Project Review Funding Committee by May 31st, 2006.

For further information on CARSPfund, please contact:

Jeff Suggett
Project Review Funding Committee - Chair
Phone: 905-704-0763 Ext 3137
Email: (jsuggett@synectics-inc.net)

